

Notes of Guidance

- The prescribed Petition Form must be used. All Petitions must be submitted to the Grand Recorder, having been previously approved by the Provincial / District Grand Summus / Grand Inspector
- Every Petitioner must fill in a Petitioners Application Form and send to the Organising Recorder.
- Care should be taken to ensure that the information provided is correct.
- BLOCK CAPITALS OR TYPESCRIPT** must be used throughout.
- A PDF version of the Petition Forms and Petitioners Application Forms available to download from our website www.glmnm.com
- A Clearance Certificate or letter of good standing must be provided in respect of each Consistory of which a Petitioner was formerly, a subscribing member. Failure to provide such will delay approval of the Petition and may disqualify a Petitioner. **Please note that the number of the Consistory cannot be issued until this information has been provided.**
- The names of the Petitioners should be recorded indicating, where appropriate, the office to be held in the new Consistory.
- Each Petitioner must produce their Certificate to the Organising Recorder. If the name on the Scarlet Cord Certificate differs from that on the Petitioners Application Form, the Certificate should be sent to the Grand Recorder with a request for it to be corrected. **The appropriate fee may be charged.** Failure to do this may cause delay in the preparation of the Warrant. The name that will appear on the Warrant must be the same as on the Certificate.
- The name, address and telephone number and if possible email address of the Organising Recorder must be notified to the Grand Recorder when the completed Petition is submitted.
- The careful compilation of the Petition Form will obviate unnecessary correspondence and avoid delay in preparation of the Warrant.
- The preparation, engrossment and signing of a Warrant require some 6-8 weeks for completion. This should be borne in mind when proposing the Date of the Consecration meeting.
- The proposed Date of Consecration must be confirmed with the Grand Recorder. The Warrant of the Consistory will be dated accordingly.
- No Petitioner may act as the Consecrating Officer or as an Assisting Officer at the Consecration, without the express approval of the Grand Summus.
- Only in exceptional circumstances will a Petition be approved where the First President of the Proposed Consistory is **NOT** a Past President.

15. Details of **Organising Recorder:**

Name:									
Address:									
Post Code:									
Telephone No.									
Email Address:									

16. Please tick warrant type: In House warrant on A3 parchment paper

Fully engrossed warrant on goats skin

17. Do not send in any monies with the Petition Form. The Consistory will be invoiced in due course.

Ancient & Masonic Order of the Scarlet Cord

Petition for a new Consistory

To the Most Distinguished Grand Summus of the Ancient and Masonic Order of the Scarlet Cord in the British Isles and its Districts & Consistories Overseas

We, the undersigned, being regularly registered Members of the Consistories mentioned against our respective names and having the prosperity of the Order at heart, are desirous of forming a **Consistory**

To be named	Consistory
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In consequence of this desire we pray for a **Warrant of Constitution**, empowering us to meet as a regular Consistory

at (address)

	Postcode	
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on the following days	Inst.			
in the months of				

in each year, then and there to discharge the duties of this Order in Masonry, according to the Constitutions and Regulations of the Order.

We have nominated and do recommend:-

Companion	<input style="width: 100%;" type="text"/>	to be the first President
Companion	<input style="width: 100%;" type="text"/>	to be the first Primus of Lectores , and
Companion	<input style="width: 100%;" type="text"/>	to be the first Primus of Ostiarii

within the said Consistory.

The Prayer of this petition being granted, we promise strict obedience to the commands of the **Grand Summus** of the Order and to the Constitutions and Regulations.

As witness our hands this day of

Signed of Craft Lodge, No.

and of the Consistory, No. President designate.

Signed of Craft Lodge, No.

and of the Consistory, No. Primus of Lectores designate

Signed of Craft Lodge, No.

and of the Consistory, No. Primus of Ostiarii designate.

I hereby approve of this Petition, and recommend that the Prayer of the same be granted

**Provincial / District
Grand Summus/Grand Inspector**

Province / District

PETITIONERS

No.	MMH No.	Title	Forenames in full	Surname	Civil Honours / Decorations	Office to be held in New Consistory
1						President
2						Primus of Lectores
3						Primus of Ostiarii
4						Episcopus
5						Registrar
6						Treasurer
7						Recorder
8						Director of Ceremonies
9						Lecturer
10						Lecturer
11						Lecturer
12						Lecturer
13						Assistant Director of Ceremonies
14						Organist
15						Herald
16						Guarder
17						Steward

No.	MMH No.	Title	Forenames in full	Surname	Civil Honours / Decorations	Office to be held in New Consistory
18						Steward
19						Steward
20						Watchman
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